REQUEST FOR PROPOSAL – EXCAVATION & SITEWORK
Habitat for Humanity of Dutchess County

Location: Depot Hill Rd, Amenia, NY
3-Bedroom / 2-Bathroom / Two-Story
Bid Due Date: October 23, 2026, via email
Anticipated Start: November 2026/December 2026
Contact: Todd Bowen, Construction Director,
845-490-1894 | todd.bowen@habitatdutchess.org

SCOPE OF WORK

Habitat for Humanity of Dutchess County is requesting proposals from qualified excavation contractors to provide all labor, equipment, materials, trucking, and supervision necessary to complete the excavation and sitework for the proposed single-family home. Work shall not begin until the required building permit has been issued. Habitat for Humanity of Dutchess County will notify the selected contractor in advance once the building permit has been issued and the project is authorized to proceed.

Contractor shall review the complete Depot Hill Road plan set prior to submitting a proposal. **To receive a copy of the site plan, please email Todd Bowen at todd.bowen@habitatdutchess.org or call 845-490-1894.**

1. House Footprint / Foundation

- Mobilization and site preparation.
- Excavation of the complete proposed house footprint to required elevations.
- Excavation for footings, foundation, utilities, and related below-grade work.
- Removal and disposal of unsuitable material.
- Stockpiling suitable excavated material for reuse where directed.
- Provide structural fill where required.
- Foundation backfill and compaction.
- Rough grading around the foundation to provide positive drainage.

2. Water Service

Provide excavation, installation coordination, backfill, and restoration for the proposed water service, including trenching, bedding, approved backfill, connection to the existing water main, required service components, and restoration of disturbed areas.

3. Septic System

Provide complete excavation, installation, backfill, and site preparation for the proposed onsite wastewater treatment system.

The proposed system includes a **1,000-gallon septic tank and four 40-LF absorption rows (160 LF total)** utilizing ARC-24 gravelless chambers.

Include:

- Septic tank excavation, setting, bedding, and backfill.
- Distribution box excavation and installation.
- Absorption trench excavation and installation.
- ARC-24 chamber system installation.
- Associated sanitary piping excavation and installation.
- Pump chamber/force main excavation where applicable.
- Required bedding and approved backfill.
- Protection of completed septic areas from heavy equipment.
- Final grading of the septic area.
- Coordination with required inspections.

Septic Materials: Habitat is investigating the availability of donated septic system materials. Contractors shall **include the complete septic system installation in their proposal**, including labor and installation, regardless of whether materials are ultimately donated. Habitat will verify donated materials prior to start of septic work and coordinate any Habitat-provided materials with the selected contractor.

4. Driveway Cutout / Preparation

Provide complete excavation and preparation of the proposed driveway connection from Depot Hill Road to the residence, including:

- Removal of topsoil and unsuitable material.
- Excavation to required subgrade.
- Subgrade preparation and compaction.
- Gravel/stone base.
- Driveway grading and drainage.
- Coordination with the proposed water service.
- Protection and restoration of the existing sidewalk.
- Connection to existing roadway elevations.

Asphalt paving is excluded from the Base Bid.

5. Site Grading, Topsoil & Seeding

Provide complete rough and finish grading within the disturbed project area, including the house perimeter, driveway, water service, septic system, yard areas, drainage swales, and transitions to existing grades.

Contractor shall:

- Establish positive drainage away from the residence.
- Remove excess soil as required.
- Provide and place sufficient topsoil over disturbed lawn areas.
- Fine grade all lawn areas.
- Prepare soil for seeding.
- Provide seed and complete **Spring 2027 seeding** of all disturbed lawn areas.
- Complete final cleanup and stabilization.

Topsoil and Spring 2027 seeding shall be included in the Base Bid.

RFP Issued: October 6, 2026
Bid Due: October 23, 2026 via email todd.bowen@habitatdutchess.org

Habitat for Humanity of Dutchess County reserves the right to reject any or all proposals, request clarification, negotiate with qualified bidders, and select the proposal that best meets the project requirements.

Any questions, please contact Todd Bowen, Construction Director 845-490-1894, todd.bowen@habitatdutchess.org

Contractor Exclusions/Assumptions:

Contractor: _____

Contact: _____

Phone/Email: _____

Authorized Representative: _____

Signature: _____

Date: _____